

Lancaster Community School District

Board of Education

AGENDA PREPARATION

Board of Education meeting agendas are prepared by the District Administrator in consultation with the Board President. Board members are encouraged to submit items for placement on the agenda. Citizens may also submit items for placement on the agenda.

Board members are notified of the time and place of meetings through an agenda that is mailed to the membership at least three working days before the day of the meeting.

Each Board member is provided a packet of materials which includes the agenda, minutes of previous Board meetings, a financial statement, a list of bills being recommended for payment, and other printed material(s) that relate to the business of the meeting or which are provided for the information of the Board.

The Board shall not discuss or act upon any item of business not included on the noticed agenda. The Board may discuss matters raised by the public during the public participation portion of the meeting, provided such period of public comment was included on the meeting agenda notice.

CROSS REF.: 186, Public Participation at Board Meetings

APPROVED: June 28, 1995

REVISED: October 16, 2002
February 13, 2014