

Lancaster Community School District

Board of Education

CLOSED SESSIONS

All meetings of the Board of Education and its committees shall be open to the public except those authorized to be convened in closed session under exemptions provided for by state law. The Board may meet in closed session for purposes including, but not necessarily limited to the following:

- a. Deliberating after any judicial or quasi-judicial trial or hearing.
- b. Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, and the taking of formal action on any such matter; provided that the public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (e) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held.
- c. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- d. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- e. Considering financial, medical, social or personal histories or disciplinary data on specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such problems or investigations.

- f. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- g. Considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention.
- h. Consideration of requests for confidential written advice from the ethics board under state law, or from any local governmental ethics board.

The Board may reconvene in an open meeting within 12 hours after completion of the closed session only if the original notice clearly set forth that the reconvened session would take place. The Board President must announce to all present at the meeting the nature of the business to be considered at the closed session, and the specific exemption(s) to the law which allow the governmental body to conduct its business in closed session. The announcement must be made a part of the record of the meeting, and the session may not be convened in closed session until a formal motion is made and carried by a majority vote of the body. The vote must be recorded in such manner as to allow each member's vote to be ascertained and recorded in the minutes. Whether the body is convening directly in a closed session without a prior open meeting, or adjourning from an open session to a closed meeting, the Board President should make the announcement, accept a motion, and conduct a formal vote on the motion.

LEGAL REF: Sections 19.84 Wisconsin Statutes
19.85

CROSS REF.: 171.1, Public Notification of Board Meetings

APPROVED: October 16, 2002

REVISED: February 13, 2014