

Lancaster Community School District

Board of Education

PUBLIC PARTICIPATION AT BOARD MEETINGS

Board of Education meetings, except closed sessions, are open to District citizens and other interested parties. The Board wants to encourage ownership in the schools and improve the information used by the Board in making decisions. In addition, the Board feels that citizens of the District are entitled to the fullest and most complete information regarding affairs of the District as is compatible with conduct of the District's business, consistent with the open meetings law.

- Requesting Placement on Board Agenda - A person who wishes to be placed on the Board agenda at a Board meeting shall notify the District Administrator, or a board member preferably five days before the scheduled meeting.

Any District resident who wishes to speak about a matter that has occurred during the five day period prior to the regular Board meeting may make his/her desire to speak known to the Board President, who will, on the basis of urgency, seriousness, and timeliness of the issues, determine whether or not the resident may address the Board, providing compliance with the public notice requirements of state law can be met (i.e. at least 24 hours prior to the meeting, or if for good cause, such is impossible or impractical, not less than two hours.)

The first half-hour of each regular meeting and special meeting may be set aside for public participation, under the "Public Participation" portion of the agenda, if requested as outlined below:

- Addressing Items Not Listed on the Agenda - Persons present with a request that the Board consider an item not listed on the agenda shall be asked to identify themselves to the Board President. The Board may hear the information briefly for the purpose of either putting the item in the notice of the next meeting or referring it to a committee. The Board President, on the basis of urgency, seriousness, and timeliness of the issues, determines whether or not a special Board meeting is needed.
- Addressing Items Listed on the Agenda - Individuals requesting to speak on a specific posted agenda item shall be asked to identify themselves to the Board President, so that they may speak to the issue or be recognized at the appropriate time. At the Board President's discretion, the public may be recognized later in the agenda on specific agenda items.

LEGAL REF.: Sections 19.83 Wisconsin Statutes
19.84

CROSS REF.: 171.1, Public Notification of Board Meetings
171.2, Agenda Preparation
173, Closed Sessions

APPROVED: September 10, 1975

REVISED: June 28, 1995
October 16, 2002
February 13, 2014