

Policy of the Lancaster Board of Education

Administration

SCHOOL DISTRICT ADMINISTRATOR LEGAL STATUS

The School Board of this school district may employ a School District Administrator for a contract period of at least two (2) years or conforming to state statutes. Under the direction of the School Board, the School District Administrator shall have general supervision and management of the professional work of the schools and the promotion of pupils. The School District Administrator will be identified in board Policies as "Administrator." As the School Board is responsible to the electorate, the Administrator is directly responsible to the Board for the administration of its policies. His/her general duties include budgeting financial and personnel accounting, staff selection, and all phases of the operation and maintenance of the total school program.

The administrator shall not be a member of the School Board and shall not engage in any pursuit which interferes with the proper discharge of his/her duties.

He/she shall make recommendations to the School Board concerning teachers, courses of study, discipline and such other matters as he/she thinks advisable. The Administrator shall perform such other duties as the School Board requires.

LEGAL REF: Sections 118.24 Wisconsin Statutes

Approved:

Revised: June 28, 1995
February 13, 2014