

Lancaster Community School District

Administration

**LINE AND STAFF RELATIONS**

Problems and concerns arising from the classroom, school activities, or school facilities should be referred by the district employee to his/her immediate supervisor, and then to the building principal if necessary.

Proper channels of communications shall require working through the immediate supervisor, building principal, District Administrator and to the Board of Education.

CROSS REF.: 231-Exhibit, Organizational Chart

APPROVED: June 28, 1995

REVISED: May 14, 2003  
February 13, 2014