

Policy of the Lancaster Board of Education

Personnel

**TIME SCHEDULES**

The daily schedule for teaching employees is established by the building principal with the approval of the Administrator. Our general policy requires that teachers report for service at 8:00 A.M. and remain at school until 3:45 P.M. Teachers may leave school 15 minutes after the school day is completed on Fridays and on days before holidays.

Approved:

Revised: July 12, 1995

