

Policy of the Lancaster Board of Education

Personnel

SUPERVISION

The Administrator, Principals and supervisor are directly responsible for the supervision of teachers and other employees. Supervisory visits may be made at any time and must be followed by a conference with the parties involved. Unless there are extenuating circumstances, said conference shall be held as soon as practical after the evaluation. Written evaluation shall be made by the supervisor and discussed with the employee. Such evaluations become a part of the employee's file and may be reviewed when appropriate.

Approved:

Revised: July 12, 1995