

Lancaster Community School District

Personnel

SUPPORT STAFF RECRUITING/HIRING

When a vacancy in the support staff occurs, the Lancaster Community School District advertises for applicants in the Grant County Herald Independent, Grant County Job Center, and in the building in accordance with provisions of the negotiated agreement. Grant County Job Center accepts all applications and completes preliminary screening to assure applicants meet the position specifications. The building principal and/or immediate supervisor interview qualified applicants and make recommendations to the District Administrator.

The District Administrator, or designated representative, makes the final selection and makes the recommendation to the Board of Education.

Employment shall be conditioned on a criminal background check.

LEGAL REF.: Sections 111.31 - 111.395 Wisconsin Statutes
120.12(1)
Americans with Disabilities Act of 1990

CROSS REF.: 511, Equal Employment Opportunity
LESP Agreement

APPROVED: July 12, 1995

REVISED: June 11, 2003