

Policy of the Lancaster Board of Education

Personnel

TRAINING

Schools secretaries and teacher assistants are trained under the supervision of building Principals who may be assisted by other experienced employees in the field.

Maintenance men and custodians are trained on-the-job under the direct supervision of the head custodian. The head cook is responsible for the management of all food service.

School bus drivers are allowed to practice driving school buses under the supervision of the transportation director. All bus drivers shall be evaluated at least once a year by the District Administrator or his/her designee. Bus driver licenses must be earned through written tests and road tests conducted by the Motor Vehicle Department.

Approved:

Revised: July 12, 1995