

Policy of the Lancaster Board of Education

Support

MAINTENANCE

A maintenance worker is assigned to each school building and is responsible for the operation and maintenance of heating and lighting and other mechanical systems. Service system breakdowns should be reported to the head maintenance. When a private serviceman is needed, he/she may be called by the head of maintenance.

Routine cleaning and maintenance is performed by school custodians assigned to each building. Periodic cleaning and maintenance is carried out under the supervision of head of maintenance and building Principal. A copy of building inspection by head of maintenance will be given to building Principals and District Administrator.

Approved: