

Lancaster Community School District

Board of Education

PUBLIC NOTIFICATION OF BOARD MEETINGS

Public notice of all Board of Education meetings and committee meetings shall be given to the, designated school district newspaper and radio station and to any other news media who have filed a written request for such notice, and posted in the following public places, in accordance with state law:

All School Offices
Bulletin Board outside the District Office

The notice shall set forth the time, date, place and subject matter of said School Board meeting.

In accordance with state law, public notice shall be given at least 24 hours in advance of the meeting. When, for good cause, 24 hours notice is impossible or impractical, shorter notice may be given, but not less than two hours notice may be given in advance of the meeting.

The Board shall not discuss or act upon any item of business not included in the public notice of a meeting. The Board may discuss matters raised by the public during the public participation portion of the meeting, provided such period of public comment was included on the meeting agenda notice.

Each meeting shall begin with the District Administrator reporting that such notice was given and the manner in which it was given. The minutes of each meeting shall include the method by which notice was given.

Supplements to the Agenda

In the event that a matter arises that is not included on the already published board meeting agenda, it will be necessary to post that additional material onto the agenda, if time allows.

To supplement the meeting agenda, the District Administrator will give public notice of the additional agenda material at least 24 hours in advance of the meeting. When, for good cause, 24 hours notice of the supplemented material is impossible or impractical, shorter notice may be given, but the public notice shall be given at least two hours in advance of the meeting.

Notice of the supplemented agenda material will be posted at the same locations as listed above, made available in the District Office, and provided to the designated school district newspaper and radio station and any other news media who have filed a written request for such notice.

LEGAL REF: Sections 19.83 Wisconsin Statutes
19.84

APPROVED: June 27, 1974

REVISED: February 8, 1989
May 9, 1990
August 13, 1997
October 16, 2002
February 13, 2014