

Lancaster Community School District

Administration

**ADMINISTRATOR PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

Attendance at conferences, conventions, seminars and workshops is part of continuing inservice training which can contribute to the growth and improvement of the total education system.

District Administrator

The District Administrator shall attend area, regional and state professional meetings, which in his/her opinion, are of direct benefit to the District.

He/she may attend selected regional and national school administrator meetings as per contract or with advanced approval of the board.

He/she shall be reimbursed by the District for his/her room, board and mileage as per contract.

Administrative Staff

Administrative staff members may attend professional meetings, conferences, conventions and workshops in accordance with established guidelines.

Reasonable and actual expenses shall be reimbursed in accordance with Board policy.

LEGAL REF: Sections 118.24 Wisconsin Statutes
121.02(1)(b)
PI 8.01(2)(b), Wisconsin Administrative Code

CROSS REF.: 212-Rule, Guidelines for Administrator Attendance at Professional
Meetings
671.2, Expense Reimbursements

APPROVED IN PART: March 12, 1986

REVISED: December 8, 1999
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May 14, 2003
February 13, 2014

