

Lancaster Community School District

Instruction

GUIDANCE PROGRAM

Guidance and counseling services shall be provided for all students. The District shall have on file written evidence that its guidance and counseling program is systematically planned and directed by Department of Public Instruction certified guidance and counseling personnel. Guidance and counseling activities in grades K-12 shall be performed by these certified personnel.

The program of guidance and counseling shall include providing vocational, educational, and personal social information; student appraisal; placement; referral; research; and follow-up activities. Each student in school shall have an opportunity to be served in a planned program of school counseling and guidance services. The guidance staff is responsible for the development of a written plan which includes long and short-range program goals and objectives, which is sequential and conducted across all grade levels, is tailored to meet the appropriate developmental stages of students, and is systematically and continuously evaluated and revised.

The program shall be designed to:

1. Help each student develop an understanding of his/her particular strengths and weaknesses and enable him/her to develop into a responsible citizen.
2. Help each relate his/her interests, aptitudes and abilities to a meaningful program of studies and extracurricular activities.
3. Assist the student in vocational and educational planning.
4. Assist each student with personal concerns.

Principals and guidance counselors shall be responsible for the screening of all new students, the maintenance of student records, the testing program and student scheduling.

The guidance program shall be evaluated periodically.

The District shall not discriminate in the methods, practices and materials used for counseling, evaluating and testing students on the basis of gender, race, religion, color national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap.

This policy does not prohibit the use of special testing or counseling materials or techniques to meet the individual needs of students.
Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REF.: Sections 118.13 Wisconsin Statutes
121.02 (1) (e)
PI 8.01(2)(e), Wisconsin Administrative Code
PI 9.03(1)

CROSS REF.: 411-Rule, Student Discrimination Complaint Procedures

APPROVED: November 11, 1987
April 14, 2004

REVISED: January 13, 1999
REVIEWED: November, 2015

