

Lancaster Community School District

Students

EARLY ADMISSION PROCEDURES

A. Application

1. Parents/guardians may request early admission for a child who is four years old on or before September 1.
2. The request shall be made in writing to the District Administrator.
3. The application shall be submitted on or before the May 15th prior to the start of the school year.
4. Applicants who cannot meet the May 15th deadline because of hardship or other good cause may apply to have the deadline extended. No application shall be considered if made after August 15 prior to the school year requested, regardless of cause.

B. Evaluation

1. The District Administrator shall refer the request for early admission to the elementary principal and school evaluation team,
2. The individual evaluation shall be conducted by the school evaluation team.
3. The school evaluation team shall consider the supporting evidence, shall personally interview the child and the parents/guardians, and shall evaluate the child.
4. The criteria for early admission shall be based on superior performance in the full range of abilities.
5. The school evaluation team shall submit a report to the District Administrator, which shall include a summary of the evaluation results and a recommendation either for or against early admission.

C. Appeals

1. The parents/guardians may appeal the recommendation to the District Administrator. He/she shall make a decision based on the evaluation report.
2. If the parents/guardians disagree with the District Administrator's decision, they may appeal the decision to the Board of Education.

APPROVED: May 9, 1990

REVISED: July 13, 2016