

Policy of the Lancaster Board of Education

Students

**TRANSFER STUDENTS**

1. Registration.

It shall be the responsibility of the parent of each child entering the Lancaster School District to complete official registration forms prior to assignment of the child by the Principal to a grade or schedule of classes.

2. Transcripts.

Students who have attended other school systems are required to provide an official transcript of academic accomplishments at the previous school, or the address from which this data may be secured.

3. Health Records.

Parents or guardians of students admitted to the District's elementary and secondary schools shall present immunization records as required by law. In addition, students are encouraged to have completed physical and dental examinations prior to entering school.

Approved: November 12, 1986  
July 13, 2016

Revised: May 9, 1990