

Lancaster Community School District

Personnel

**GUIDELINES FOR COACHES' ATTENDANCE  
AT STATE TOURNAMENTS**

1. District Varsity Team/Individual Participating in State Tournament

Coaches employed by the district (i.e. head coach, assistant varsity coaches, junior varsity coaches, freshmen and varsity reserve coaches) may attend the state tournament when the varsity team or individual(s) has qualified in their sport.

- A. Tickets will be provided by Wisconsin Interscholastic Athletic Association (WIAA).
- B. The District shall pay reasonable meal expense, lodging (if necessary), and mileage provided there is an allocation identified in the athletic budget for adult travel and within the approved budget.
- C. The District shall pay for required substitutes.

2. District Varsity Team/Individual Not Participating in State Tournament

A. The head varsity coach shall be released one day to attend the state tournament in their sport.

- (1) The District shall provide tournament tickets.
- (2) The District shall pay reasonable meal expense, lodging (if necessary), and mileage provided there is an allocation identified in the athletic budget for adult travel and within the approved budget.
- (3) The District shall pay for required substitutes.

B. On alternate years, by rotation, assistant coaches, junior varsity coaches, freshmen and varsity reserve coaches shall be released one day to attend the state tournament in their sport.

- (1) The District shall pay for their tournament tickets
- (2) The District shall pay for a substitute for one day.
- (3) The individual(s) shall pay his/her own expenses.

APPROVED: July 12, 1995

REVISED: