

Lancaster Community School District

Personnel

### **STAFF USE OF TECHNOLOGY**

The Lancaster Community School District;

1. Maintain local area networks within each building.
2. Maintains a wide area network connecting the two sites that comprise the District.
3. Owns all of the soft and hardware used on these networks.
4. Employs a technology staff who maintain these networks, including hardware and software.
5. Provides email/Internet access, which is available for the use of staff and students.
6. Experts all staff members to operate at a minimum level of competence in the area of technology.
7. Provides staff development designed to enable all staff members to attain a minimum level of technological competence.
8. Approves limited use of private equipment by staff members and will provide limited support. Replacement of consumables related to the personal equipment will be at the expense of the individual.

APPROVED: August 13, 2003

REVISED: