

Policy of the Lancaster Community School District

MEMORIAL GIFTS TO THE DISTRICT

The School District of Lancaster recognizes the far-reaching impact that an employee, student or community member's death may have on other students, staff, families, and the community. The Board believes that remembrances of an employee, student, or community member be consistent from case to case, considerate of the grief process of family and friends, and in accordance with school policy.

Memorial gifts accepted by the School District are subject to the following criteria:

1. Acceptance of a memorial gift should be recommended to the Board of Education by the administration if they determine that the nature of the item is consistent with the educational goals and policies of the School District and is in the best interest of the District.
2. Offers of memorial scholarships should be submitted to the High School Guidance Counselor together with information recommending the purpose of the memorial and administration of the scholarship fund.
3. Any memorial accepted by the District becomes the sole property of the School District and is subject to the same controls and regulations that govern the use of other school-owned property.
4. The memorial will not bring undesirable or hidden costs to the District.
5. It will not begin a program that the District would be unwilling to take over when the gift is exhausted.
6. Once an accepted gift is no longer advantageous or appropriate for the District, the Board may dispose of any unused or outdated portion of the gift and, if provided remove or return any memorial plaque presented with the memorial.
7. The School District will not recognize or memorialize the death of an individual by suicide.

Approved: August 9, 2017