

**MINUTES**  
**LANCASTER COMMUNITY SCHOOL DISTRICT**  
**Regular Monthly Meeting**  
**November 8, 2017**  
**7:00 p.m.**

**I. ROUTINE BUSINESS**

- A. President Haskins called this meeting to order at 7:01 p.m.
- B. District Administrator Wagner gave statement of proper notice.
- C. Present at this meeting was: Mike Chadd, Brad Collins, Bill Haskins, Ned Huebner, Denise LaBudda, Tanya Moore, and Mike Steffel. Absent was: Dean Noethe
- D. Motion by Collins and seconded by Huebner to adopt this agenda as presented. Motion carried with a voice vote 7-0-0.

**II. COMMUNICATIONS**

- A. **Written Communications – None**
- B. **Oral Communications – None**

**III. PUBLIC PARTICIPATION**

**IV. PRESENTATION**

- 1. Mary VanDeHey gave a presentation showcasing the talents of our students.

**V. ACTION ITEMS**

- 1. Motion by Collins and seconded by Moore to approve Tricia Petrowitz as the assistant girls' basketball coach. Motion carried with a roll call vote 7-0-0.
- 2. Motion by Huebner and seconded by LaBudda to approve Michael Smigielski as the high school program assistant, replacing Lisa Sanger. Motion carried with a roll call vote 7-0-0.
- 3. Motion by LaBudda and seconded by Collins to approve hiring Marsha Reynolds, Amanda Pauls, David Farrey, and Tami Yanna as lunchroom/playground supervisors. Motion carried with a roll call vote 7-0-0.
- 4. Motion by LaBudda and seconded by Steffel to approve the following Employee Handbook language changes
  - a. Increasing contract subrogation fees from \$300 to \$1,000 if the resignation is on or after June 1st but before July 1st; from \$400 to \$2,000 if the resignation is on or after July 1st but before August 1st; from \$500 to \$3,000 if the resignation is after August 1st but before the start of the school year; and from \$750 to \$4,000 if the employee's resignation is effective on or after the start of the school year.
  - b. Summer School pay was raised from 83% of the base to 100% of the base, based on an 8-hour day.
  - c. Teachers' work schedules will be adjusted accordingly to increase it to an 8-hour work day, beginning start of 2<sup>nd</sup>

semester, (January 22, 2018). Motion carried with a roll call vote 7-0-0.

5. Motion by Chadd and seconded by Moore to approve an increase in daily substitute pay from \$105 per day to \$120 per day. Motion carried with a roll call vote 7-0-0.
6. Motion by Collins and seconded by LaBudda to approve the employee compensation package, with a 1.5% increase across the board including an additional \$4,000 for Colleen Eggers and \$2,000 for Michelle Strobush. Motion carried with a roll call vote 7-0-0.
7. Motion by Steffel and seconded by Moore to change BA+12, Step 1 and BA+12, Step 2 to be the same contracted amount at \$40,497.00. Motion carried with a roll call vote 6-1-0 with Huebner opposing.

**VI. OLD/RECURRING BUSINESS**

**A. Monthly Board Minutes**

1. Motion by Huebner and seconded by LaBudda to approve the October 11, 2017 Regular monthly minutes, as presented. Motion carried with a voice vote 5-0-2.
2. Motion by Moore and seconded by Collins to approve the October 30, 2017 Special Monthly minutes, as presented. Motion carried with a voice vote 5-0-2.

**B. Monthly Financial Consideration**

1. Motion by Steffel and seconded by Chadd to approve the monthly expenditures totaling \$ 658,822.00. Motion carried with a roll call vote 7-0-0.

**VII. REPORTS**

**1. Student Representative**

**VIII. ITEMS FOR FUTURE AGENDAS**

**IX. ADJOURNMENT**

Motion by LaBudda and seconded by Collins to adjourn this meeting. Motion carried with a voice vote 7-0-0. The time was 8:36 p.m.

Respectfully submitted,

Michael B. Chadd, Clerk