

HOME OF THE LANCASTER



**Taylor Reynolds, Principal**  
Lancaster Middle School

**Mark Uppena, Principal**  
Lancaster High School

**Rob J. Wagner, District Administrator**

**Neil Campbell**  
Director of Special Education

**925 West Maple Street, Ste 1**  
**Lancaster, WI 53813-1562**

**Brad Sturmer, Principal**  
Winskill Elementary

**(608) 723-2175 (phone)**

**(608) 723-6397 (fax)**

Dear Families,

January 31, 2022

This letter is to notify you one individual at the MS/HS tested positive for COVID-19. Due to privacy laws, we are not allowed to provide the name of the individual or any other information that would allow for the individual's identity. Grant County Health Department will identify, notify, and quarantine students or staff who they feel may have come into close contact and who may be at risk.

#### **What to Expect**

If your child had close contact with a person with COVID-19, you will be notified by the Grant County Health Department. They will ask you questions and provide you with special instructions about monitoring symptoms, testing, and how to keep others in your home safe. Please assist with them as they work to investigate and control COVID-19 in our school. If your child did not have close contact with a person with COVID-19 in our school, you will not be contacted by the Grant County Health Department.

#### **Prevent Further Spread**

The following guidelines will help to prevent further spread of illness at our school:

- Notify the school if your child is diagnosed with COVID-19.
- Notify the school, if your child had contact with someone who you know, was diagnosed with COVID-19.
- Keep students home from school if they are sick.
- Encourage good habits: frequent handwashing, covering coughs and sneezes, use of face coverings in public, and staying home as much as possible.

If you have any questions, don't hesitate to get in touch with your student's building office.

Sincerely,

A handwritten signature in blue ink that reads "Rob Wagner".

Rob Wagner